

Leadership Roles and Responsibilities

Associational WMU Director

- Coordinate the work of WMU within the association.
- Relate to churches with and without WMU.
- Relate to the director of missions, pastors, and other leaders.
- Lead associational and church WMU leaders to be open to additional ways for accomplishing God's missions purpose.
- Relate and report to the state WMU.
- Plan, implement, and evaluate the work of WMU by working with the associational WMU leadership team to:
 - 1) Train church WMU leaders
 - 2) Enlist, develop, and train associational leaders
 - 3) Set goals and implement action plans to achieve the objectives of WMU in the association

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Assistant Associational WMU Director

- The assistant helps the WMU director in all aspects WMU in the association. In addition, the assistant leads in
 - Assisting churches in planning for and conducting mission studies, observing weeks of prayer, and promoting missions offerings on the national, state, and associational level.

Administrative Assistant

- The administrative assistant is responsible to the WMU director and associational WMU for keeping WMU records, reporting accomplishments, and ordering WMU materials and resources.
- Special responsibilities include the following:
 - Maintain records – minutes, calendar information; budget information; list of WMU leaders in churches ,including contact information.
 - Serve as the associational WMU historian.
 - Order WMU curriculum materials and resources as needed for the association.
 - Promote WMU events, missions projects, etc., or work with communications leader to ensure effective communication with churches and WMU leaders.